


# Practical English How do you spell it?

checking into a hotel, booking a table V the classroom P the alphabet

## 1 THE ALPHABET

- a 1.4 Listen and circle the letter with a different vowel sound.

	1 D E I V
	2 E L N X
	3 A G J K
	4 B H P D
	5 C F L S
	6 A H J Y
	7 O Q U W
	8 F T M S

- b 1.4 Listen again and repeat the letters.  
c Say the letters in 1–5.

1 	3 
2 	5 
4 	

- d 1.5 Listen and check.

- e 1.6 Listen and write the words in the chart.












hello help name please she spell Spain table teacher

		
1 tree	2 egg	3 train
	hello	

- f 1.7 Listen and check. Then listen again and repeat the words.

## 2 VOCABULARY the classroom

- a Write the words.

		
1 the board	2 a	3 a p
		
4 a	5 the d	6 a ch
		
7 a w	8 a d	9 a b
		
10 a c	11 a p of p	

- b Complete the classroom expressions with the words from the list.

books Excuse Go know late Look Open  
repeat Sit Stand spell understand

- 1 I don't know \_\_\_\_\_.
- 2 Sorry? Can you \_\_\_\_\_ that, please?
- 3 \_\_\_\_\_ at the board, please.
- 4 \_\_\_\_\_ your books.
- 5 I don't \_\_\_\_\_.
- 6 How do you \_\_\_\_\_ it?
- 7 \_\_\_\_\_ to page 9.
- 8 Close your \_\_\_\_\_.
- 9 \_\_\_\_\_ up, please.
- 10 \_\_\_\_\_ down.
- 11 \_\_\_\_\_ me. What's *obrigado* in English?
- 12 Sorry, I'm \_\_\_\_\_.

### 3 CHECKING INTO A HOTEL

Complete the conversation with the words from the list.

evening last name reservation spell room



- A Good <sup>1</sup>evening \_\_\_\_\_.
- B Hello. I have a <sup>2</sup>reservation \_\_\_\_\_.
- A What's your <sup>3</sup>last name, please?
- B Wendy Mahoney.
- A How do you <sup>4</sup>spell your <sup>5</sup>room \_\_\_\_\_?
- B M-A-H-O-N-E-Y.
- A Thank you, Ms. Mahoney. You're in <sup>6</sup>room 261.
- B Thanks.

### 4 BOOKING A TABLE

Match the questions in the conversation to answers a–e below.

- A Good morning. How can I help you?
- B <sup>1</sup>a \_\_\_\_\_.
- A What time?
- B <sup>2</sup>b \_\_\_\_\_.
- A OK, that's fine. What's your name, please?
- B <sup>3</sup>c \_\_\_\_\_.
- A OK. How many people?
- B <sup>4</sup>d \_\_\_\_\_.
- A Thank you, Mr. Anderson. So, a table for three on Tuesday at seven?
- B <sup>5</sup>e \_\_\_\_\_.

- a Three.
- b A table for Tuesday evening, please.
- c Yes, that's great. Thanks.
- d Steve Anderson.
- e Seven o'clock.

### 5 USEFUL PHRASES

Complete the conversations with a phrase from the list.

A table for tomorrow, please    Good morning  
How can I help you    How do you spell it  
I have a reservation    Sorry    Thank you    That's right

- 1 A Good morning. <sup>1</sup>How can I help you?
- B My name's Kim Chopra. <sup>2</sup>What time? \_\_\_\_\_  
for a room for tonight.
- A OK – Chopra. <sup>3</sup>How do you spell it?
- B C-H-O-P-R-A.
- A That's C-H-O-P-R-A?
- B <sup>4</sup>Yes, that's great. Thanks.
- A OK, you're in room 49.

- 2 A <sup>5</sup>I have a reservation for tomorrow, please. The Green Tree restaurant. How can I help you?
- B <sup>6</sup>How many people? – for four people.
- A OK. What time?
- B 7:30.
- A <sup>7</sup>What time?
- B 7:30.
- A <sup>8</sup>Thank you, Ms. Mahoney. You're in room 261.