

**G** question formation **V** figuring out meaning from context **P** intonation: showing interest

## 1 GRAMMAR question formation

a Right (✓) or wrong (X)? Correct the mistakes in the highlighted phrases.

1 A You have ever been to Thailand?

X Have you ever been

B Yes, a couple of times.

2 A Why didn't you tell me the truth?

✓

B Because I thought you'd be angry.

3 A Where you usually go on vacation?

B We usually go to Mexico.

4 A Haven't you done the homework?

B No, I haven't. I'm sorry.

5 A What did happen at the meeting yesterday?

B We discussed the sales figures. It was kind of boring.

6 A Who's Jack going out with?

B He's going out with his best friend's sister.

7 A Who fixed your car for you?

B My brother.

8 A Whose jacket you did borrow for the wedding?

B My dad's. It was a little big for me.

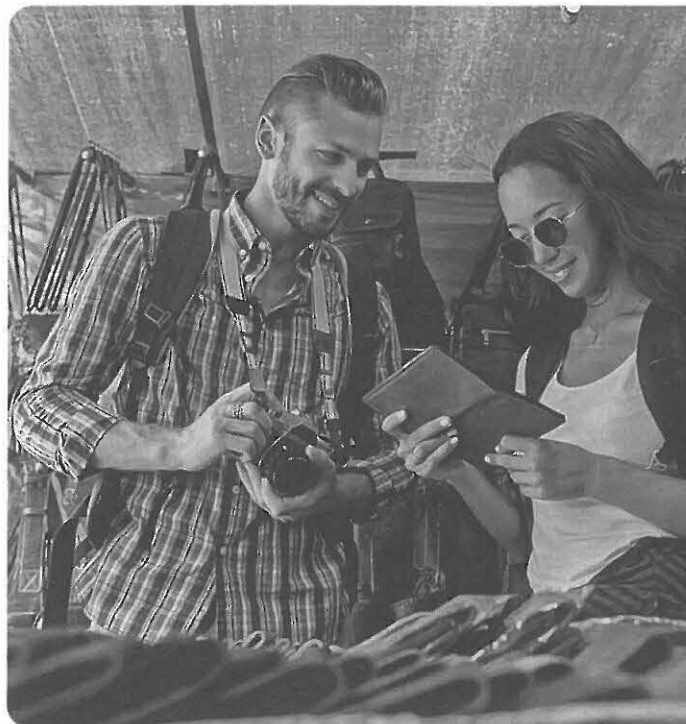
9 A It's late. We should go now?

B Yes, we have to get up early tomorrow morning.

10 A For who are you waiting?

B I'm waiting for my brother.

b Complete the indirect questions and sentences.



1 "Would Michael like this wallet?"

Do you think Michael would like this wallet?

2 "Where is the elevator?"

Could you tell me \_\_\_\_\_?

3 "Where did we park the car?"

I can't remember \_\_\_\_\_.

4 "Are there any tickets left for the concert tonight?"

Do you know \_\_\_\_\_?

5 "What time does the game start?"

Can you tell me \_\_\_\_\_?

6 "When's Anna's birthday?"

Do you remember \_\_\_\_\_?

7 "What does Jamie do for a living?"

Do you have any idea \_\_\_\_\_?

8 "Where does Natalie live?"

I wonder \_\_\_\_\_.

9 "What's Ava's boyfriend's name?"

I'm not sure \_\_\_\_\_.

10 "How much did you pay for your new car?"

Would you mind telling me \_\_\_\_\_?

c Write the questions.



- 1 how long / you / spend / in Brazil last summer  
How long did you spend in Brazil last summer ?
- 2 who / cook / in your family  
\_\_\_\_\_ ?
- 3 when / your brother / pass / his driver's test  
\_\_\_\_\_ ?
- 4 you know / who / go / to the party tonight  
\_\_\_\_\_ ?
- 5 who / the manager / talk to / now  
\_\_\_\_\_ ?
- 6 who / drink / the milk / I / leave / in the refrigerator  
\_\_\_\_\_ ?
- 7 why / you / not come / to school yesterday  
\_\_\_\_\_ ?
- 8 you remember / what time / the meeting / be  
\_\_\_\_\_ ?

d Write questions to ask at a job interview. Use a different phrase to begin each question.

- 1 salary  
\_\_\_\_\_ ?
- 2 vacation  
\_\_\_\_\_ ?
- 3 working hours  
\_\_\_\_\_ ?
- 4 overtime  
\_\_\_\_\_ ?
- 5 travel  
\_\_\_\_\_ ?
- 6 uniform  
\_\_\_\_\_ ?
- 7 parking space  
\_\_\_\_\_ ?
- 8 lunch  
\_\_\_\_\_ ?

2 PRONUNCIATION intonation:  
showing interest

a 1.1 Listen to the questions. Check (✓) if the speaker sounds interested.

- |                                       |   |
|---------------------------------------|---|
| 1 Which university did you go to?     | ✓ |
| 2 What don't you like about your job? |   |
| 3 How's your family?                  |   |
| 4 Would you like to work abroad?      |   |
| 5 How many languages do you speak?    |   |
| 6 Why did you leave your last job?    |   |

b 1.2 Listen and repeat the questions with interested intonation.

c Complete the table with the expressions and questions in the list.

How interesting! I'm sorry. Me too! Oh, really?  
What a shame! Why (not)? Why do you say that?  
Why's that? Wow!

Expressions showing interest

How interesting!

Expressions showing sympathy

Follow-up questions

d 1.3 Listen and check. Then listen again and repeat the expressions.

e 1.4 Now listen to the questions from a in conversations. Complete the phrases or questions that people use to react to the answers.

- 1 Me too! When were you there?
- 2 \_\_\_\_\_ How long have you been there?
- 3 \_\_\_\_\_ I hope it's nothing serious.
- 4 \_\_\_\_\_ What's keeping you here?
- 5 \_\_\_\_\_ That's a lot of languages.
- 6 \_\_\_\_\_ I'm sorry to hear that.

f 1.5 Listen and repeat the responses. Copy the intonation.

### 3 READING & VOCABULARY figuring out meaning from context

- a Complete the sentences with the words and phrases in the list.

foolproof geek good-natured rivalry  
gut feeling job-seekers light-hearted response  
the point of work-life balance

- 1 Josh is a computer geek, so he's been applying for jobs in IT.
- 2 If someone tries to annoy me, I prefer to give a \_\_\_\_\_ rather than get angry.
- 3 My colleague and I enjoy a \_\_\_\_\_ over who meets our monthly targets first.
- 4 Great news for \_\_\_\_\_: more than 50% of US companies intend to hire new staff this year.
- 5 I have a \_\_\_\_\_ that this interview will go very badly.
- 6 I don't see \_\_\_\_\_ some interview questions – they seem ridiculous.
- 7 It can be difficult to get the right \_\_\_\_\_, especially if you have a position of responsibility in a company.
- 8 This article gives five \_\_\_\_\_ tips on how to be successful at a job interview.

- b Read the article quickly. Match the **bold** words in the highlighted phrases to definitions 1–8.

- 1 (adj.) extremely useful  
invaluable
- 2 (adj.) done very carefully, with attention to detail  
\_\_\_\_\_
- 3 (adj.) possible  
\_\_\_\_\_
- 4 (phrasal verb) be noticeable because of being different  
\_\_\_\_\_
- 5 (verb) sit in a lazy way, with your shoulders bent forwards  
\_\_\_\_\_
- 6 (phrase) avoid  
\_\_\_\_\_
- 7 (adj.) real; true  
\_\_\_\_\_
- 8 (verb) keep touching something because you are nervous  
\_\_\_\_\_

## Important interview tips

Your résumé got you in the door; now it's time to convince the interviewer you're the best person for the job.

### Research the company

Do your homework so you don't give the impression you're looking for any old job. Search the Internet and read not only the company's website, but also any news stories that come up. Make a list of points you could discuss at the interview and questions you could ask. You want your **potential future employer** to believe that you have a **genuine** interest in working for the organization.

### Look the part

The company's dress code should give you an idea of what to wear at the interview, but in most cases, you will be expected to look professional. However, it is not only your clothes you must watch. Think about your body language: do you usually **slouch** or sit up straight in a chair, or do you sometimes **fiddle** with a pen? Practice before the day so that you have time to replace any bad habits with positive body language.

### Mind your manners

When you get to the interview venue, make sure you greet everyone you meet, including the people in the elevator. Offer the interviewer a warm greeting and say "please" and "thank you" when appropriate. Not only do you want to show that you would be an **invaluable team member**, but you also want the interviewer to choose you over another candidate who may be equally qualified for the job.

### Give real examples

You won't be the first candidate the interviewer has met, so you need to **stand out** from the competition. When you are asked about your abilities and experience, **steer clear of** typical answers such as "I have great communication skills" or "I'm a people person." Instead give real examples of situations where you have demonstrated these qualities and brought about a positive result.

### Ask the right questions

Towards the end of the interview, you will be invited to ask your own questions about the job. You'll have that list you made beforehand, but the points on it may already have been covered. Even if the interviewer has been **very thorough**, you must ask a few questions. This is where your initial research about the company will come in handy.

