

1 Match the sentence halves.

- | | |
|--|---|
| 1 I uploaded a video clip to YouTube yesterday | a a game at college last year. |
| 2 I enjoy reading the posts on this site, | b but I can print this document directly from my phone. |
| 3 I've just started my own business, | c this really funny text message from Rita to you. |
| 4 I installed this new app | d and it's already got over one thousand views! |
| 5 Lots of my friends have subscribed to Marie's YouTube channel, | e on my phone yesterday and it's really cool. |
| 6 We learned how to program | f so I need to set up a new email account for it. |
| 7 I'm going to forward | g but I don't really like her video clips. |
| 8 My laptop isn't working, | h but I don't often comment on them. |

2 Choose the correct words to complete the dialogue.

- Gran** Hi Dan, can you help me with my new computer?
- Dan** Of course, Gran. What do you want to do?
- Gran** Well, my friend Eileen sent me a very interesting article and I want to ¹**copy** / **empty** some text from it and put it into a new document.
- Dan** Oh, that's easy. First you should ²**open** / **enter** your article from Eileen.
- Gran** Yes ...
- Dan** And you ³**follow** / **scroll down** the page until you find the text that you want.
- Gran** I see. Yes, here it is.
- Dan** Good. Now you need to highlight the text and ⁴**create** / **click** on this icon here: the 'copy' icon.
- Gran** I see. OK.
- Dan** Now you can ⁵**close** / **check** Eileen's article and ⁶**create** / **follow** a new document.
- Gran** Yes ...
- Dan** And now you ⁷**empty** / **paste** your text into the new document.
- Gran** Ah, all right. I've done that.
- Dan** And don't forget to ⁸**scroll up** / **save** your new document.
- Gran** Thank you!

3 **SPEAKING** Work in pairs. Imagine that you teach a very basic computer course. Create a TV advertisement for your course. Think about these things:

- Who will be interested in your course? (e.g. the elderly, young children, office workers, etc.)
- What kinds of things will you teach them to do?
- How can you explain this very simply in your advertisement?

Do you think computers are complicated and difficult to understand?
Do you know how to copy and paste text, how to ... ? In our course, you will learn ...